

TOWNSEND COMMUNITY SCHOOL
CASTALIA, OHIO 44824
BOARD OF DIRECTORS, REGULAR MEETING
February 20, 2024 4:00 PM

School Board Goals for the 2023-2024 School Year

- **Goal #1:** Raise competency by 2% for English and Math through staff professional development, and explicit vocabulary instruction as measured by formative assessments.
- **Goal #2:** Sustain/increase enrollment and attendance levels by 1% in all counties we serve to fiscally enable and diversify equitable access to effective educators and programs to provide mentoring, coaching, and advising that support students' achievement and progression through implementation of a developed Mentoring Plan as measured by actual attendance rates.
- **Goal #3:** Build student wellness within the school and community through the development and implementation of intentional school-based and community-based activities that encourage student engagement and leadership as measured by weekly schedules, student surveys, levels of student participation, and development of the Student Engagement Seal.
- **Goal #4:** Engage families within the school and community through the development and implementation of intentional school-based activities and community-based partnerships in the six counties serviced to reduce risk factors to successfully graduating as measured by logs of meetings and/or events, family surveys, data reflecting family involvement/engagement, and utilization of community resources by TCS students and/or their families.

I. Call to Order – Jean Smith, President

II. Roll Call – Kelsey Kromer, Treasurer

K. Edwards ___ D. Grant ___ I. Palomo ___ J. Sallee ___ J. Smith ___

III. Approve Agenda (or Additions/Corrections)

Moved _____ Seconded _____

K. Edwards ___ D. Grant ___ I. Palomo ___ J. Sallee ___ J. Smith ___

IV. Approval of Minutes

Regular Board Meeting December 19, 2023

Moved _____ Seconded _____

K. Edwards ___ D. Grant ___ I. Palomo ___ J. Sallee ___ J. Smith ___

V. Sponsor's Report

- A. Sponsor's report from Ed Kurt, Margareta Superintendent

VI. Public Participation

VII. Board Member/Liaison Reports

President's Report-----	Jean Smith
Legislative Report-----	Jean Smith
Finance Report-----	Jackie Sallee
Professional Development Report-----	Dora Grant
Sponsorship Report-----	Kent Edwards
Personnel Report-----	Israel Palomo

VIII. Treasurer's Report

A. Informational Items

- a. Audit Updates
- b. Blacktop/Concrete Updates
- c. SWSF/ Van Update

B. New Business

- A. Financial Reports: December 2023
- B. Payment of Bills: December 2023
- C. Cash Reconciliation: December 2023
- D. Financial Reports: January 2023
- E. Payment of Bills: January 2023
- F. Cash Reconciliation: January 2023
- G. Resolution to approve the ARP ESSER Application, as presented.
- H. Resolution to approve the Stronger Connections Grant Application, as presented.
- I. Resolution to approve the Service Agreement for 2024 with Tiffin Deluxe Services Inc., as presented.

Motion to approve items A-I of Treasurer's Report:

Moved _____ Seconded _____

K. Edwards ____ D. Grant ____ I. Palomo ____ J. Sallee ____ Jean Smith ____

IX. Superintendent's Report and/or Recommendations

A. Informational Items

- a. School Board Recognition Month
- b. *Grow Your Own Leaders* Program Presentation from Shannon Wilson and Kristin Kovac
- c. Review of Current Enrollment Data
- d. YouScience Data Review
- e. Lorain County Update
- f. Family Fun Night/Literacy Night-March 18th at the Fremont YMCA
- g. Annual Title I Meeting - Spring Review

B. New Business

A. Resolution to approve the awarding of high school diplomas to the following students upon successful completion of the graduation requirements as set forth by the State of Ohio: *Analisa Gomez, Aiden Grunden, Zachary Johnson, Arabella Kattas, Morgan Kayser, Briana Kurdinat, DeAngela McCarty, Jefferey Morman, Jalen Myers, Kelly Riffe, Madyson Roman, Jazmeen Shinski, Kristina Slaymaker, Zaylynn Thatcher, Michael Walker, Rayne Warnick*

B. Resolution to approve the Townsend School Calendar for the 2024-2025 school year, as presented.

C. Resolution to approve the following revised school policies, as presented:

- 205-Homeless Student Policy
- 409-Tuition Reimbursement
- 411-Time Off

D. Resolution to approve the Semi-Annual Harassment, Intimidation, and Bullying Report for July-December 2023, as presented, which will also be posted on the school website, as required by state law.

E. Resolution to approve a Memorandum of Understanding with Terra State Community College to provide College Credit Plus courses to Townsend students during the 2024-2025 school year.

F. Resolution to approve a Memorandum of Understanding with The Ohio State University Extension Office to provide SNAP-Ed program for Townsend students, at no cost to Townsend, as presented.

G. Resolution to not require Townsend staff members to report to work on April 8, 2024, which is the day of the solar eclipse. This is a Monday, which is already a Remote Learning Day for students.

H. Recommendation to purchase wireless vape detector devices from Zeptive for \$7,002.00, as presented. (This expense will be covered by a grant that we were issued from the Mental Health and Recovery Board.)

I. Recommendation to approve the Memorandum of Understanding (MOU) with *Reach Success Inc.* for the position of Success Coordinator for the 2023-2024 school year, at \$8,000 per month, as presented.

J. Recommendation to approve the Memorandum of Understanding (MOU) with *Reach Success Inc.* for the position of Career Coach for the 2023-2024 school year, at \$4,300 per month, as presented.

K. Recommendation to allow the Superintendent permission to hire an additional Intervention Specialist, and an additional General Education Teacher for the 2024-2025 school year.

Motion to approve item A-K of Superintendent's Report:

Moved _____

Seconded _____

K. Edwards ____ D. Grant ____ I. Palomo ____ J. Sallee ____ J. Smith ____

X. Executive Session (if needed*)

Moved _____ Seconded _____

K. Edwards ____ D. Grant ____ I. Palomo ____ J. Sallee ____ J. Smith ____

XI. Return from Executive Session (if needed*)

Moved _____ Seconded _____

K. Edwards ____ D. Grant ____ I. Palomo ____ J. Sallee ____ J. Smith ____

XII. Adjourn

Moved _____ Seconded _____

K. Edwards ____ D. Grant ____ I. Palomo ____ J. Sallee ____ J. Smith ____

***Per Ohio Revised code, the Board of Directors may enter into an executive session at any time of the meeting for any of the following matters:**

- (1)** To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual,
- (2)** To consider the purchase or sale of property
- (3)** Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action;
- (4)** Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment;
- (5)** Matters required to be kept confidential by federal law or regulations or state statutes;
- (6)** Details relative to the security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office.

Next Regular Monthly Board Meeting: March 19, 2024 @ 4:00 PM