

**TOWNSEND COMMUNITY SCHOOL  
CASTALIA, OHIO 44824  
BOARD OF DIRECTORS, REGULAR MEETING  
September 19, 2023 6:00 PM**

**I. Call to Order – Jean Smith, President**

**II. Roll Call – Kelsey Kromer, Treasurer**

K. Edwards \_\_\_ D. Grant \_\_\_ I. Palomo \_\_\_ J. Sallee \_\_\_ J. Smith \_\_\_

**III. Approve Agenda (or Additions/Corrections)**

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

K. Edwards \_\_\_ D. Grant \_\_\_ I. Palomo \_\_\_ J. Sallee \_\_\_ J. Smith \_\_\_

**IV. Approval of Minutes**

*Regular Board Meeting August 15, 2023*

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

K. Edwards \_\_\_ D. Grant \_\_\_ I. Palomo \_\_\_ J. Sallee \_\_\_ J. Smith \_\_\_

**V. Sponsor’s Report**

A. Sponsor’s report from Ed Kurt, Margareta Superintendent

**VI. Public Participation**

**VII. Board Member/Liaison Reports**

President's Report-----	Jean Smith
Legislative Report-----	Jean Smith
Finance Report-----	Jackie Sallee
Professional Development Report-----	Dora Grant
Sponsorship Report-----	Kent Edwards
Personnel Report-----	Israel Palomo

**A. Resolution to approve the school board’s goals for the 2023-2024 school year, as presented.**

Motion to approve item A of the President’s Report:

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

K. Edwards \_\_\_\_ D. Grant \_\_\_\_ I. Palomo \_\_\_\_ J. Sallee \_\_\_\_ Jean Smith \_\_\_\_

### VIII. Treasurer's Report

#### A. Informational Items

- a. ESEA MOE Update
- b. Student Wellness and Success Funds Spending Plan
- c. ODE Repayment Schedule
- d. SPED expenditure updates

#### B. New Business

- A. Financial Reports: August 2023
- B. Payment of Bills: August 2023
- C. Cash Reconciliation: August 2023
- D. Recommendation to approve FY2024 Appropriations and Spending Plan of General Fund at \$3,186,329, total all funds \$5,750,317.

Motion to approve items A-D of Treasurer's Report:

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

K. Edwards \_\_\_\_ D. Grant \_\_\_\_ I. Palomo \_\_\_\_ J. Sallee \_\_\_\_ Jean Smith \_\_\_\_

### IX. Superintendent's Report and/or Recommendations

#### A. Informational Items

- a. Review of Current Enrollment Data
- b. Review of 2022-2023 State Report Card

#### B. New Business

A. Resolution to approve the awarding of high school diplomas to the following students upon successful completion of the graduation requirements as set forth by the State of Ohio:

- **2022-2023 Diplomas:** *Christopher Bedford, Cameron Campo, Keziah Daclison, Pamela Factor, Thorald Hull, Faith Mulholland, Mason Puster, Anastazia Ross, Alexandra Sidle, Bronte Smith, Brayden Twigg, Caleb Ward*
- **2023-2024 Diplomas:** *Darrien Ayers, Brandon McCroskey, Shelby McKenzie, Tyler Michalec, Noah Mock*

B. Resolution to announce the future use of a Trained Therapy Dog owned by Lesley Gainer, upon completion of training and licensure through Riley's Angels, and in accordance with school policy. The school will monitor the effects of the Therapy Dog and report back to the school board periodically.

C. Resolution to enter into a contract with *Presence Learning* for the 2023-2024 school year for special education services, as needed.

D. Recommendation to purchase 45 Chromebooks from Xtec Partner for a quoted cost of \$14,760.00 using ESSER funds, as presented.

E. Resolution to approve **Policy 148.6 Credit Cards**, as presented.

F. RESOLVED, that the Board of Directors approves and adopts the Credit Card Policy as presented and authorizes the School's credit account's maximum credit limit to be **\$6,000** and monthly spending limit to be **\$1,000**;

FURTHER RESOLVED, that the Board of Directors appoints **the Treasurer** as the Compliance Officer pursuant to the policy; and

FURTHER RESOLVED, that the Board of Directors hereby approves **Kelsey Kromer, Ryan Bohn, Judy Protzman, and Bob Hamilton** as authorized users for the school Credit Card.

G. WHEREAS, the Townsend Community School Board of Directors wishes to advertise and receive bids for the purchase of two vans designed to carry no more than 9 passengers (excluding the driver):

THEREFORE, BE IT RESOLVED the Townsend Community School Board of Directors wishes to participate and authorizes the Ohio Schools Council to advertise and receive bids on behalf of said Board as per the specifications submitted for the cooperative purchase of two vans designed to carry no more than 9 passengers (excluding the driver).

WHEREAS, Townsend Community School is a member of the Ohio Schools Council and WHEREAS, on November 3, 2023, the Ohio Schools Council received bids for vehicles for school transportation on behalf of its members;

THEREFORE, BE IT RESOLVED Townsend Community School Board of Directors authorizes the purchase of two vans designed to carry no more than 9 passengers (excluding the driver).

Motion to approve items A-G of Superintendent's Report:

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

K. Edwards \_\_\_ D. Grant \_\_\_ I. Palomo \_\_\_ J. Sallee \_\_\_ J. Smith \_\_\_

**XV. Executive Session (if needed\*)**

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

K. Edwards \_\_\_ D. Grant \_\_\_ I. Palomo \_\_\_ J. Sallee \_\_\_ J. Smith \_\_\_

**XVI. Return from Executive Session (if needed\*)**

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

K. Edwards \_\_\_ D. Grant \_\_\_ I. Palomo \_\_\_ J. Sallee \_\_\_ J. Smith \_\_\_

**XVII. Adjourn**

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

K. Edwards \_\_\_\_ D. Grant \_\_\_\_ I. Palomo \_\_\_\_ J. Sallee \_\_\_\_ J. Smith \_\_\_\_

**\*Per Ohio Revised code, the Board of Directors may enter into an executive session at any time of the meeting for any of the following matters:**

**(1)** To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual,

**(2)** To consider the purchase or sale of property

**(3)** Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action;

**(4)** Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment;

**(5)** Matters required to be kept confidential by federal law or regulations or state statutes;

**(6)** Details relative to the security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office.

**Next Regular Monthly Board Meeting: October 10, 2023 @ 6:00 PM**